
SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Gina Cappa
BID NO.: 19-0639

Date Issued: August 6, 2019

**FORMAL INVITATION FOR BIDS
BIENNIAL CONTRACT FOR LABORATORY CHEMICALS & VARIOUS SUPPLIES
ADDENDUM 1**

Sealed bids addressed to the Purchasing Department, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 PM, August 19, 2019** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____ days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.

***** This **Addendum 1** is issued for Bid 19-0639 to do the following:

1. Provide questions and responses.

IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 1 AS PART OF YOUR BID SUBMISSION.

QUESTIONS:

1) Will this bid be awarded all-or-none, or individually?

***Response:** The award will be per group. There are two groups.*

2) Are there any set asides for veteran owned SB?

***Response:** The award will be made to the overall lowest bidder per group, but vendors are required to fill out the Good Faith Effort Plan to include vendor classifications.*

3) Where the unit of measure is listed as "pkg" or "case" will SAWS be defining the quantity and/or size of the units therein?

***Response:** No. Vendor should indicate what their unit size is with their pricing.*

4) In order to offer the most competitive proposal possible, can the vendor propose - for example - four or six shipments per contract period?

***Response:** No, 4-6 shipments in a contract period can not be accommodated. Items are ordered on as needed basis.*

5) Do you have the award history of this contract for the previous year?

***Response:** The items on this Bid 19-0639 include items from Groups 1A, 1B, 4A, 7, 8, 11, 12, and 14 from Bid 13-0639. A link to the Bid Tab for Bid 13-0639 is provided below.*

https://apps.saws.org/Business_Center/ProcBids/IFB/770/laboratory%20chemicals%20misc%20supplies%2013-0639%20final1.pdf

End of Addendum